



## State of New Jersey

DEPARTMENT OF HEALTH  
DIVISION OF BEHAVIORAL HEALTH SERVICES  
INTEGRATED HEALTH SERVICES  
GREYSTONE PARK PSYCHIATRIC HOSPITAL

### “FOSTER HOPE, PRACTICE WELLNESS, LIVE RECOVERY”

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*Commissioner*

**TOMIKA CARTER, MSW**  
*Chief Executive Officer*

July 21, 2020

Dear Family Member/Guardian,

As you are aware, we had to temporarily suspend patient visitation due to the COVID-19 pandemic and as per the CDC and DOH guidelines in an effort to mitigate the transmission of the virus in our facility. It is our hope that you were able to maintain contact with your loved ones via phone calls and most recent virtual Teams/Zooms teleconferences.

In order to protect the health of our hospital and community, GPPH has initiated a limited patient visitation plan.

We understand the importance that the support of loved ones plays on patient recovery and treatment. We ask that patients and families continue remote communications through telephone and video as a primary method of communication during this period of pandemic response; however, the following restricted visitation plan will be instituted effective July 18, 2020 until further notice:

All visits will be scheduled via the unit administrator. The Administrator will reach out to the families weekly to schedule a face to face visit or a virtual visit. Family member can also schedule visits by calling 973-538-1800 ext. 4389 and request to speak to the administrator.

Daily patient visitation hours are limited to 6:00 p.m. – 8:00 p.m. 7 days a week and will be held outdoors. Visitors may arrive no earlier than 5:45 pm. All visitors must report to the hospital’s lobby for screening and processing.

During scheduling, the Guards and/or hospital personnel staff will pre-screen potential visitors for risks before recording in the visitor database. This will include a temperature check with a series of questions. Individuals with risks and unscheduled visits will be prohibited. Visits will be scheduled with 30-minute increments between each in order to maintain social distancing standards. Two adult visitors per patient are permitted to visit daily in order to maintain social distancing standards.

Patients monitored on COVID 19 precautions may not receive visitors. High risk individuals (older adults and individuals with underlying medical conditions) are strongly discouraged from visiting. Virtual visits are an option.

All visits will occur in a secured, fenced in area outside (Fresh air yards). Visitors will not be granted access to any other location except for the designated Visitor’s area.

Fresh air yard will strictly be used for visitation from 6:00 p.m. – 8:00 p.m. daily. Virtual visits will be available 1:00 p.m. – 3:00 p.m. as well as 6:00pm – 8:00 p. m. (during inclement weather).

Visitation will be rescinded during inclement weather. Unit Administrators will be responsible for placing notification calls for canceled visitation as well as scheduling virtual visits accordingly.

Bathrooms will only be available to visitors located in the hospital’s lobby and will be cleaned at the end of visiting hours daily.

All visitors will be required to sign a screening form indicating that they have not had a fever of 100.4 or greater, a cough, runny nose, sore throat, chills, nausea/vomiting, gastrointestinal issues, loss of taste or smell, come in close contact (6 ft.) with someone diagnosed with COVID 19 or traveled outside the Country or the State (current deemed hot areas) within the last 14 days of the visit. Visitors who indicate that they possess risks will not be granted visitation.

Security or hospital personnel staff will scan all visitors with the handheld Garrett Wand metal detector and obtain temperature readings with an infrared no-touch thermometer. Individuals with elevated temperatures will not be permitted on grounds. Visitors will not be permitted to bring items into the building except identification. Any items brought visitors will be required to place in lockers or return to their vehicles.

Visitors will be responsible to bring their own mask. Masks must be worn by patients and visitors throughout their visit to GPPH. Hand sanitizer will be available in the hospital's lobby.

Visitors will be granted access to the designated visitation area through the front lobby. A minimum of 6 ft. must be maintained between visitor and patient throughout the visit. Physical contact will not be permitted during visits.

No food or drink provided by visitors will be permitted at this time.

Staff will be assigned to monitor the designated area during visits. Staff is expected to continually move throughout the designated area to monitor during visits.

Visitors and patients are required to remain with their assigned visitor. Visiting with other families in the designated area will not be permitted. Visitors will be directed back to the hospital's lobby once their visit has ended.

Sincerely,

\*Electronic Signature on File

Tomika Carter, MSW  
Chief Executive Officer

## **Greystone Park Psychiatric Hospital (GPPH) COVID 19 Restricted Visitation Protocol**

In order to protect the health of our hospital and community, GPPH has initiated a limited patient visitation plan.

We understand the importance that the support of loved ones plays on patient recovery and treatment. We ask that patients and families continue remote communications through telephone and video as a primary method of communication during this period of pandemic response; however, the following restricted visitation plan will be instituted effective July 17, 2020 until further notice:

Daily patient visitation hours are limited to 6:00 p.m. – 8:00 p.m. 7 days a week and will be held outdoors. Visitors may arrive no earlier than 5:45 pm. All visitors must report to the hospital's lobby for screening and processing.

During scheduling, the Guards and/or hospital personnel staff will pre-screen potential visitors for risks before recording in the visitor database. This will include a temperature check with a series of questions. Individuals with risks and unscheduled visits will be prohibited. Visits will be scheduled with 15-minute increments between each in order to maintain social distancing standards. Two adult visitors per patient are permitted to visit daily in order to maintain social distancing standards.

Patients monitored on COVID 19 precautions may not receive visitors. High risk individuals (older adults and individuals with underlying medical conditions) are strongly discouraged from visiting. Virtual visits are an option.

All visits will occur in a secured, fenced in area outside (Fresh air yards). Visitors will not be granted access to any other location except for the designated Visitor's area.

Fresh air yards will strictly be used for visitation from 6:00 p.m. – 8:00 p.m. daily. Virtual visits will be available 1:00 p.m. – 3:00 p.m. as well as 6:00pm – 8:00 p. m. (during inclement weather).

Visitation will be rescinded during inclement weather. Unit Administrators will be responsible for placing notification calls for canceled visitation as well as scheduling virtual visits accordingly.

Bathrooms will only be available to visitors located in the hospital's lobby and will be cleaned after each use.

All visitors will be required to sign a screening form indicating that they have not had a fever of 100.4 or greater, a cough, runny nose, sore throat, chills, nausea/vomiting, gastrointestinal issues, loss of taste or smell, come in close contact (6 ft.) with someone diagnosed with COVID 19 or traveled outside the Country or the State (current deemed hot areas) within the last 14 days of the visit. Visitors who indicate that they possess risks will not be granted visitation.

Security or hospital personnel staff will scan all visitors with the handheld Garrett Wand metal detector and obtain temperature readings with an infrared no-touch thermometer. Individuals with elevated temperatures will not be permitted on grounds. Visitors will not be permitted to bring items into the building except identification. Any items brought visitors will be required to place in lockers or return to their vehicles.

Visitors will be responsible to bring their own mask. Masks must be worn by patients and visitors throughout their visit to GPPH. Hand sanitizer will be available in the hospital's lobby.

Visitors will be granted access to the designated visitation area through the front lobby. A minimum of 6 ft. must be maintained between visitor and patient throughout the visit. Physical contact will not be permitted during visits.

No food or drink provided by visitors will be permitted at this time.

Staff will be assigned to monitor the designated area during visits. Staff is expected to continually move throughout the designated area to monitor during visits.

Visitors and patients are required to remain with their assigned visitor. Visiting with other families in the designated area will not be permitted. Visitors will be directed back to the hospital's lobby once their visit has ended.

# GREYSTONE PARK PSYCHIATRIC HOSPITAL

## ~ VISITATION AGREEMENT~

I, \_\_\_\_\_ (visitor name), have been informed of the outdoor visitation protocol effective July 18, 2020 at Greystone Park Psychiatric Hospital.

I agree to strictly comply with all procedures for outdoor visitation and I understand that failure to comply with these procedures will result in being denied participation in outdoor visitation and asked to immediately leave the premises.

I agree to maintain the 6 ft. social distancing standard at all times.

I agree to wear a face mask at all times while visiting Greystone Park Psychiatric Hospital.

I have not had a fever of 100.4 or greater, a cough, runny nose, sore throat, chills, nausea/vomiting, gastrointestinal issues, loss of taste or smell, come in close contact with someone diagnosed with COVID 19 or traveled outside the Country or State of NJ (currently deemed hot areas by the NJ State) within the last 14 days.

I understand and agree that I will notify Greystone Park Psychiatric Hospital if I test positive for COVID-19 or develop symptoms within 14 days of the visit.

Visitor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Temperature \_\_\_\_\_

Security Guard Initials \_\_\_\_\_ Date \_\_\_\_\_